



On Thursday 08/03/2018, the kick-off meeting of the project titled **«Supporting Social Enterprises in combating poverty and social exclusion»/ «SOCIAL PLATE»**, which is co-funded by the programme «INTERREG V-A Cooperation Programme Greece – Bulgaria 2014 – 2020» and National Funds, took place in the premises of Central Market of Thessaloniki S.A., (Lead Beneficiary) in which representatives from all 4 Project Partners took part, namely the Central Market of Thessaloniki S.A, TECHNOPOLIS – International Educational Institute, Municipality of Borino, and the Active Youths as signed in the attached participants' list. In particular, the participants are:

- (1) On behalf of Central Market of Thessaloniki S.A.:
 - a) Mr. Dimitrios Champidis, President & CEO Manager,
 - b) Mr. Theodoros Papadopoulos, Vice President
 - c) Mr. Dimitrios Liapis, Project & Financial Manager,
 - d) Ms. Katerina Demertzi, contact Person
 - e) Ms. Anastasia Bompas,
 - f) Mr. John Pavlidis,
- (2) On behalf of PB2, Texnopolis:
 - a) Mr. Athanasios Papathanasiou, Legal Representative
 - b) Ms. Emmaouela Stefani, Member of Committee,
 - c) Ms. Georgia Venizelou, consultant
- (3) On behalf of PB3, Municipality of Borino:
 - a) Mr. Mustafa Karaahned, Mayor,

- b) Ms. Nehiza Velieva, deputy Mayor
- c) Ms. Petya Sotova, Advisor
- d) Ms. Teodora Angelova, Technical Assistant

(4) On behalf of PB4, active Youths, Mr. Elena Boyuklijska, Member of the Board.

The meeting opened the President & CEO Manager of CMT, Mr. Dimitrios Champidis, who welcomed all Project Partners and expressed his sound interest for social entrepreneurship, the key concept of the project.

Moderator of the meeting Mrs Katerina Demertzi, contact person of the project “SOCIAL PLATE”, took the floor, thanking the President & CEO Manager for his welcome speech and also welcomed the participants. Each partner presented its organization’s structure and the role to the project (action plan) to the rest of the Partners.

The meeting was interrupted for a short coffee break. Then, it was asked by the representatives of LB the definition of the Project Management Team (one project manager and one financial manager from each partner). The aforementioned names will be given to LB during the next week after the organization of the meeting.

Mrs Demertzi, on behalf of the Lead Partner presented the Management and Reporting Procedures. She specifically referred to the Eligibility of Expenditures, Reporting Procedures, Progress Reports, First Level Control Procedures, design of the Project stamp, Payment Claims, cash flows, budget modification issues and procedures.

Ms Kyriaki Antoniadou, Project Officer of the project and representative of JS during the kick off meeting, provided to the Project Partners all necessary information and guidelines regarding reporting procedures, payment claims, basic management rules and procedures.

Ms Demertzi asked for a further round of Questions and Answers to the JS or the LP or an open discussion between partners.

The agenda for the kick off meeting was adopted:

MEETING AGENDA	
11:00 - 11:30	Arrival and registration of the participants

11:30 - 11:45	Welcome speech <i>Dimitrios Champidis - Central Market of Thessaloniki SA (LB)</i>
11:45 - 12:15	Presentation of 'SOCIAL PLATE' partners <i>All partners</i>
12:15 - 12:30	General Overview of the project & presentation of LB's action plan <i>Katerina Demertzi - Central Market of Thessaloniki SA (LB)</i>
12:30 - 12:40	Presentation of PB2's action plan <i>Emmanouela Stefani - TECHNOPOLIS – International Educational Institute (PB2)</i>
12:40 - 12:50	Presentation of PB3's action plan <i>Ms. Teodora Angelova - Municipality of Borino (PB3)</i>
12:50 - 13:00	Presentation of PB4's action plan <i>Mrs. Elena Boyuklijska - Active Youths (PB4)</i>
13:00 – 13:15	Coffee Break
13:15 - 13:30	Definition of the Project Management Team <i>All partners</i>
13:30 - 13:45	Management Procedures <i>Katerina Demertzi - Central Market of Thessaloniki SA (LB)</i>
13:45 – 14:00	Discussion on 'SOCIAL PLATE' requests for modifications, Summary of the tasks for the upcoming period – Final conclusions <i>All partners</i>

Attachments:

1. Participants List
2. PPs presentations
3. Photos of the Meeting